


<b>Risk Assessment Form – Learn To Swim Scheme</b>			Reference: <b>RA 4.16</b>
	Centre:	Site Manager:	Implementation Date: <b>1<sup>st</sup> April 2020</b>
	Peron/s Carrying out RA:	People at Risk: <b>Customers, Employees, Contractors</b>	Review Date: <b>1<sup>st</sup> April 2021</b>
Additional Information: <b>Health &amp; Safety Policy, Health &amp; Safety Executive Guidance, Manufacturers/Suppliers Operational Guidance, Active Northumberland Operational Procedure, Equipment Inspection Sheet, Defect Reporting Procedure, Staff Training Sheet</b>			

Ref No.	List Hazards	Risks	Initial Rating (L,M,H)	Current Control Measures	Action Required to Reduce Risks	By Who & By When	Final Rating (L,M,H)
4.16.1	Pool Design - shape and blind spots which may affect complete visibility of pool area by Lifeguards	Drowning	H	<ul style="list-style-type: none"> <li>Lifeguarding positions for Swim School shown in Swimming Pools (PSOP)</li> <li>All lifeguards NPLQ qualified</li> <li>All Lifeguards undergo ongoing training &amp; competency assessment, and are aware of potential hazards associated with pool activities</li> <li>All teachers EAP &amp; NOP trained</li> <li>All teachers are ASA qualified and undergo competency assessment</li> </ul>			L
4.16.2	Shape and blind spots which may affect complete visibility of teaching area by Teacher	Drowning	H	<ul style="list-style-type: none"> <li>If more than two pupils are being taught the teacher teaches from the poolside as advised in ASA Guidelines</li> <li>If an Assistant teacher is used a Level 2 teacher (lead</li> </ul>			L

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				teacher) is required to teach from poolside to oversee class.			
4.16.3	Collision with pool structure	<ul style="list-style-type: none"> <li>• Bruising</li> <li>• Fractures</li> <li>• Drowning</li> </ul>	M	<ul style="list-style-type: none"> <li>• All potential hazards are roped off to prevent collision</li> <li>• Lifeguards NPLQ qualified</li> <li>• All Lifeguards undergo ongoing training &amp; competency assessment, and are aware of potential hazards associated with pool activities</li> </ul>			L
4.16.4	Excessive glare/reflection	Impaired vision resulting in lifeguard not seeing swimmers in distress	H	<ul style="list-style-type: none"> <li>• Lifeguard position is adjusted to reduce glare/reflection</li> <li>• Teaching position is adjusted to reduce glare/reflection</li> <li>• Anti glare window / film fitted to reduce reflection</li> </ul>			L
4.16.5	Poor lighting	Impaired vision resulting in lifeguard not seeing swimmers in distress	M	<ul style="list-style-type: none"> <li>• Walk the Floor Check sheet</li> <li>• Corrective Action Log in place</li> <li>• Lighting positioned to reduce reflection</li> </ul>			L
4.16.6	Excessive noise	Impaired communication resulting in lifeguard not hearing swimmer in distress or 2, two way radios	M	<ul style="list-style-type: none"> <li>• Lifeguards have whistles in the event of emergency</li> <li>• Lifeguards use radios or pool alarm to summon assistance</li> <li>• Lead teachers to teach from the pool side so they can be seen and heard by all pupils</li> </ul>			L

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				<ul style="list-style-type: none"> <li>Pupil to teacher ratio adhered to - refer to Swim School procedures in Operations Manual</li> </ul>			
4.16.7	Lack of information regarding depth of water	Bather experiencing difficulty in the water, or jumping/diving into unknown depth	L	<ul style="list-style-type: none"> <li>Depth signage in place</li> <li>Deep areas roped off to prevent weak swimmers going out of their depth</li> <li>All pupils are assessed for correct ability class</li> </ul>			L
4.16.8	Sudden changes in depth	Bather experiencing difficulty in the water	M	<ul style="list-style-type: none"> <li>All adults and children made aware of the sudden changes</li> <li>Areas roped off to prevent swimmers entering area</li> <li>All Lifeguards undergo ongoing training &amp; competency assessment, and are aware of potential hazards associated with pool activities</li> </ul>			L
4.16.9	Inadequate pool supervision	No response to bather getting into difficulty	L	<ul style="list-style-type: none"> <li>Pupil to teacher ratios set out in Swim School procedures in Operations Manual</li> <li>All Lifeguards NPLQ qualified</li> <li>All Lifeguards undergo ongoing training &amp; competency assessment, and are aware of potential hazards associated with pool activities</li> </ul>			L

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				<ul style="list-style-type: none"> <li>If more than two pupils are in the class then the teacher will teach from the poolside</li> <li>Teachers are ASA qualified and undergo competency assessment</li> </ul>			
4.16.1 0	Inadequate management of shared use	Poorly organised sessions, confusion for bathers, staff and lifeguards	H	<ul style="list-style-type: none"> <li>Designated areas identified by ropes and signage</li> <li>Lifeguards NPLQ qualified</li> <li>Pool programmed to ensure mixed sessions are kept to a minimum</li> </ul>			L

### Risk Assessment Review – Swim School

<p><u>Reason for review:</u></p> <p>Annual review, Accident/incident, Premises change, Task change Recommendation, Other</p> <p>** delete as appropriate</p>	<p><u>Approved by:</u></p> <p>Name: (Block Capitals)</p> <p>Signature:</p>	<p>Review Date: 1<sup>st</sup> April 2020</p> <p>Next Review Date: 1<sup>st</sup> April 2021</p>
<p><u>Changes From Last Review</u></p> <p>No Change.</p>		