



Hirst Welfare Centre Nursery

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Alexandra Road

Ashington

Northumberland

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Prospectus 2017/2018

Introduction

At Hirst Welfare Centre Nursery we are an Early Years provider based in the Hirst Welfare centre in Ashington. We started off as a creche, however in 2013 we became an established OFSTED registered setting, where in 2015 Active Northumberland expanded and took over the setting.

At Hirst Welfare Centre Nursery we are committed to providing the highest quality child care, ensuring the promotion and enhancement of each child's personal development. Each child will be valued as an individual and will be cared for and stimulated in a safe child-focussed environment. We will care for your child, physically, emotionally, socially and intellectually providing a well balanced, holistic experience. At the Hirst Welfare Nursery our aim is to provide a fun, safe and educating environment for children from the ages of 6 weeks to 5 years old.

Day Care Opening Hours

Monday - Friday 8am - 6pm

Saturday: Closed

Sunday: Closed

Please Note we are closed on Bank Holidays and during the Christmas break

Telephone Contact Office Hours: Although we are open during the hours stated above, it is advised that you telephone between the hours of 8.00am—8.30am and 3.00pm - 6.00pm should you need to speak with us.

Telephone Messages can be left with Hirst Welfare Centre reception staff at all other times and a member of the nursery staff will contact you.

Fees

Fees in effect from 1st September 2017:

Full day provision

Operates from 8:00 - 6:00 (10 hours childcare) which includes fruit snacks with milk, breakfast, lunch and tea.

The cost for a full day is **£42.00**

Half day provision

Operates from 8:00 - 1:00 or 1:00 - 6:00 (5 hours childcare) which can be taken as a morning or afternoon 5 hour session. Half a day provision includes snack with milk and lunch or tea.

The cost for a half day session is **£23.00**

15 Hour Funding

Your child's 15 hour entitlement can be taken over:

→ 5 morning sessions from 8:30 - 11:30 **or** 5 afternoon session 12:30 - 3:30
Lunch is NOT provided for $\frac{1}{2}$ day sessions

→ 3 days (5 hours) 8:30-1:30 **or** 12:30-5:30 (lunch/tea is provided at an additional cost of £2.50)

30 Hour Funding

At the Hirst Welfare Centre Nursery we provide 30 hour childcare for 3 and 4 year olds these sessions are:

→ 5 Days 9:00-3:00 (6 hours per day)
→ 3 Days 8:00-6:00 (10 hours per day)

Lunch/tea is provided at an additional cost of £2.50

(Hot meals are prepared for you child in the Hirst Welfare Centre main kitchen, at a cost of £2.50 this includes a cooked meal and a pudding, however you also have the option of bringing a packed lunch for you child instead)

Due to the number of children attending nursery, we are no longer available to provide hour long creche places.

We will ask you to complete a Registration form, detailing information about your child prior to their first session, especially if they have any particular needs and sign a contract agreement if you are a paying customer.

Your child's name, along with your signature and who is collecting is required on leaving and collecting your child. Should there be any outings your signature will be required as permission.

We ask you to supply a bag **(marked clearly with the child's name)** for nappies, change of clothing and anything else your child may need.

Staffing

Our Current staffing is as follows:

Name	Staff Role
Nicole Gibbons	Nursery Manager
Rebecca Hall	Deputy Nursery Manager
Jayne Perkins	Interim Deputy Nursery Manager
Naomi Davies	Nursery Assistant
Kim Short	Nursery Assistant
Tracey Wilson	Nursery Assistant
Michelle Young	Nursery Assistant

All the staff who work in our setting have a valid DBS checked prior to their employment and are Paediatric First Aid trained.

Early Years Foundation Stage

The Early Years Foundation Stage (EYFS) set standards to ensure that we provide the appropriate care for your child to develop and enhance their learning.

We will ensure your child gains knowledge and develop skills across 7 main areas of development these:

3 Prime Areas

- Personal, Social and Emotional
- Communication and Language
- Physical Development

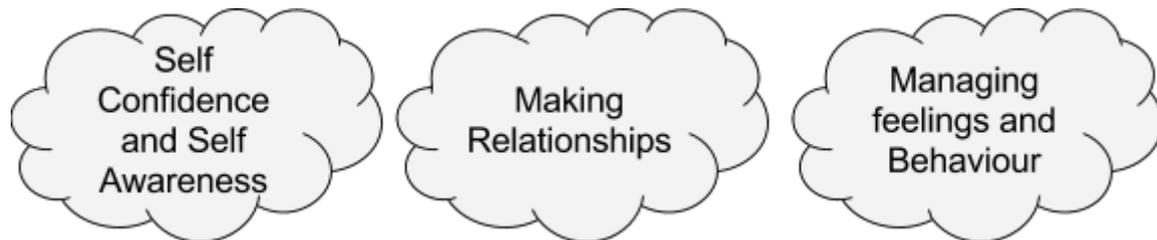
4 Specific Areas

- Literacy
- Mathematics
- Expressive Arts and Design
- Understanding the world

The 7 areas mentioned are used throughout your child's learning, all staff members who are involved in your child's learning will ensure that all of their individual needs are met. The EYFS not only states but we also ensure that all of our children learn through play, exploration, and being active both in the indoors and outdoor areas.

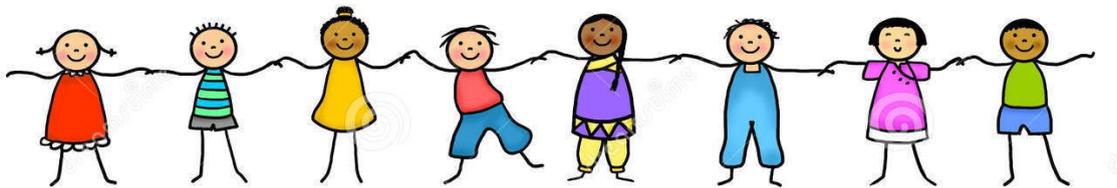
Personal, Social and Emotional Development

This area is broken down into 3 smaller areas:



At the Hirst Welfare Centre Nursery we will work together to ensure that:

- Our children gain confidence in themselves to take part in small group activities
- Are able to make effective relationships with other children, and adults.
- They are aware of themselves and the world around them, and they help follows rules to ensure we all stay safe.



Communication and Language

This area is broken down into 3 areas, these are:



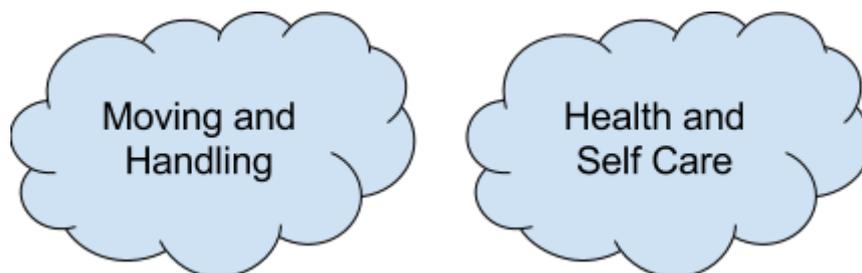
In our setting, the children are encouraged to:

- Develop their speaking skills and develop their language
- Use their imagination to create their own marks
- Listen to stories and use these to develop their understanding
- Develop and interest in letters and sounds
- Use these skills during carpet sessions and group activities



Physical Development

Physical Development is broken down into 2 smaller areas, these are:



At the Hirst Welfare Centre Nursery we aim to develop our children's physical development by:

- Enhancing fine motor skills
- Exercising gross motor skills

- Learning and acquiring the ability to dress and undress themselves, as well as understanding basic hygiene skills.
- Improving balance and coordination.
- Understanding how their body grows and what they need to do look after themselves.

Fine Motor



Gross Motor

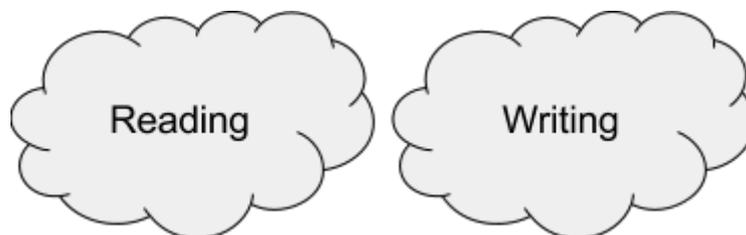


Health and Self Care



Literacy

Literacy is broken down into 2 smaller areas, these are:



In Nursery we aim to develop these areas by:

- Improving Fine Motor skills to further develop writing
- Learn new sounds and letters
- Recognise new words and use them in their language

When your child is developmentally ready, we will introduce a Jolly Phonics programme into your child's daily learning. This is when your child will have an introduction to letter formation, sounds and blend sounds together.

Mathematics

Maths is split into 2 sections, these are:



We will help promote these areas by:

- Introducing basic numeracy skills with number, pattern, colour, shape and counting.
- Allowing children to investigate the way things work

Understanding the World

This area is split into 3 smaller specific areas:

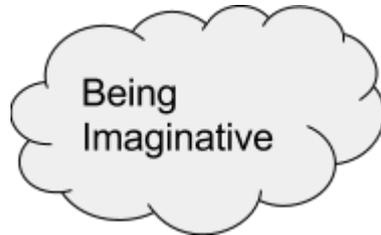


We aim to support this by:

- Giving children the opportunity to explore living things such as plants, minibeasts etc
- Develop early ICT skills to promote their understanding on how things work
- To help them understand about the world around them
- Developing their understanding about their own life and culture

Expressive Arts and Design

This area is split into small sections, these are:



Together we will help your children develop these skills by:

- Encouraging role play and imaginative play
- Using and exploring a wide range of materials
- Expressing themselves through music and stories



British Values

As a setting we also work towards effective British Values, this ensures that we:

- Demonstrate mutual respect and tolerance-We will work together and ensure our children learn how to treat others with respect

- Understand the Rule of Law- we will work together to ensure the children understand that rules matter and that their own and others behaviour has consequences but to learn right from wrong.
- Allow individual Liberty- we will help promote children to to develop a positive sense of themselves and help excel their confidence.
- Make decisions together- it is very important for the children to make their own decisions, however they also need value each other's views and values and talk about their feelings.

Outdoor Provision

Here at the Hirst Welfare Centre Nursery we believe that outdoor experiences are very important for our children. We have our own outdoor facility where children can expand their gross motor skills through digging, climbing, using bikes, running and jumping. All areas of the EYFS are planned for both indoors and outdoors to ensure that our children experience the very best they can while in nursery. We are also lucky enough to have access to the centres football pitches, which provides the children with more space to develop skills such as throwing and catching. There is also a wooded area around the centre where we can take part in investigative walks and minibeast hunts.

Learning Journey

When your child starts our nursery, a learning journey will be set up for them and you as a parent/carer. This will be a collection of your child's art work, WOW moments and observations, where together we can celebrate your child's achievements and what their next steps should be to achieve their very best. Photographs will be taken of your child and collected together showing work and activities they have taken part in.

Assessments

At the Hirst Welfare Centre Nursery we complete a baseline assessment the term your child starts with us. This is used to help us ensure your child learns and develops within the EYFS appropriately to their stage of development. We continue to assess your child during their time with us by carrying out observations, and taking photographs which we use to help them with their next steps. We believe that parents know their children the best, therefore we continually ask for your support and input into your child's development by sharing information with staff members as to how they're progressing at home.

Key Worker

We have a key worker system in place to ensure your child achieves the very best they can while in nursery, this staff member will be assigned to your child during their first few weeks, they will be responsible for:

- Learning journey observations
- Help your child settle into the setting
- Have an input into your child's assessment and help produce realistic and effective next steps for your child
- Help take part in adult led activities
- Help towards toilet training/nappy changing

(although these responsibilities are aimed towards your child's keyworker, all staff still hold a joint responsibility for your child.)

Snack

During morning and afternoon sessions, our children are provided with a healthy snack, this ranges from banana, orange, apple, pears, etc and they enjoy this with milk or water. We also encourage them choose their own snack and to safely (plastic knives) cut their snack and pour their own drink to help promote their fine motor skills.

After snack and meal times we promote effective hygiene skills by providing the children with their individual toothbrushes and allowing them to brush their own teeth.

Visits and Trips

We believe it is very important for children to take part in experiences outside of their usual routine at Nursery, therefore we try to organise trips and visits where possible which have relevance to the topic we are learning at the time.

Safeguarding

As an Early Years Setting we take safeguarding very seriously to ensure all of our children are cared for and we work together to promote the welfare and safety of our children. We ensure this as professionals, working under legal

frameworks such as the Children Act 1989 and 2004, and the Childcare Act 2006, therefore we have a legal obligation to report any situations which we believe are putting a child at risk, to the appropriate local authority.

Funded Education for Two Year Olds

If your family meets certain income and benefits criteria then your 2-year-old child/children may be entitled to 15 hours of free childcare per week. If you think your family may qualify for the free childcare entitlement then you can contact the Northumberland Free Childcare Line on 01670 623 592 who will confirm your eligibility. You can also check your eligibility by accessing www.myearlylearning.co.uk.

If you also think you may be eligible for 30 Hours free childcare you can check and apply for this at www.childcare-support.tax.service.gov.uk/.

To arrange a visit or if you require any further information about our setting please get in contact with Nicole Gibbons (Nursery Manager) on 01670 629396 or direct email at ngibbons@activenorthumberland.org.uk